

**DEPARTMENT OF BUILDING INSPECTION**

**City & County of San Francisco
1660 Mission Street, San Francisco, California 94103-2414**

ACCESS APPEALS COMMISSION**MINUTES**

**Wednesday, January 14, 2004
Special Meeting @ 303 2nd Street
1 Dr. Carlton B. Goodlett Way, Room 416**

1. CALL TO ORDER AND ROLL CALL

The meeting of the Access Appeals Commission was called to order by Vice-President Stables at 1:16 P.M.

COMMISSION MEMBERS PRESENT: Ms. Roslyn Baltimore, President
Mr. Linton Stables, Vice-President
Ms. Enid Lim
Mr. Francis K. Chatillon
Ms. Alyce G. Brown

COMMISSION MEMBERS ABSENT: None

CITY REPRESENTATIVES: Ms. Nancy Curvino, DBI, Acting Secretary
Mr. Ron Tom, Building Inspector
Ms. Judy Boyajian, Deputy City Attorney
Ms. Susan Pangilinan, DBI, Recording Secretary
Ms. Doris M. Levine, Reporter

2. PUBLIC COMMENT: None

3. REVIEW OF COMMUNICATION ITEMS: President Baltimore moved this item after Item # 4.

4. NEW APPEALS:

a) Appeal # 03-09 - 303 2nd Street

Presentation of the Summary of the Appeal by Nancy Curvino, DBI representative.

President Baltimore requested that the appeal be separated into two parts. Site review/tour and then code review and input by the City Attorney's Office representative.

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Site tour and presentation by Mr. Collings, Building Manager. General discussion occurred regarding the operation of the lift.

Presentation by Ron Tom, Building Inspector DBI on Administrative Bulletin –056 procedures.

President Baltimore inquired about path of travel signage and mechanical upgrades to the lift.

Mr. Tom said that he does not address signage or oversight of mechanical upgrades or follow-up procedures for inspection, after the lift is installed.

Commissioner Brown inquired about putting programs in place to have monthly or quarterly service reports forwarded to the Department. Commissioner Linton noted the current requirement to have maintenance reports available at all times for review.

Commissioner Brown indicated that she was asking in the context of the certification process.

Mr. Tom elaborated on current procedures and indicated that this building was the only one with a lift under review, at this time.

Presentation by Mr. Eason, Architect and Mr. Ellis, General Partner.

Commissioner Chatillon inquired about the ramp option. Mr. Eason elaborated an optional ramp design.

Ms. Boyajian presented issues as they related to time limits associated with AAC decisions including the current 3 years limit.

President Baltimore initiated discussion on whether the current lift is satisfactory.

Commissioner Stables presented the background of the prior appeals that approved the lift and noted his agreement that signage should be installed to direct persons to the other entry as an option. He also noted that the 2004 code might be adopted in a few months.

President Baltimore inquired if the commission was bound by the former decision. Ms. Boyajian said no but that things might change and they may be able to more easily put in a ramp. This would be new information that would be reviewed.

President Baltimore indicated that her concern is that the controls did not accommodate Commissioner Lim's use of the inclined lift. She had to maintain pressure on the controls with some discomfort. Similar cases had occurred in the past. She hoped that alternative controls could be presented.

Mr. Eason noted that there are state laws governing lifts

Commissioner Brown noted the difficulty with Ms. Lim entering the lift.

President Baltimore said that maybe the lift is not appropriate and she would like to have it looked at again to see what can be done because the amount of pressure required to operate the lift is not

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appropriate to her. She is also interested in additional signage directing persons to the other entries and more information on the lift.

There was general discussion on the building entries and the lift and alternative mechanisms to operate the lift including the need for other types of floor covering.

Additional information will be submitted for review by the commission by February 6th at the latest.

A motion was made by Commissioner Brown to grant a continuance to allow the building owners to come up with alternative floor covering, alternative mechanism for operating the lift and alternative signage.

Mr. Ellis noted that the floor coverings were temporary for wet weather and can be altered to go around the lift but it was agreed to allow reference to the floor covering to remain in the motion.

There was no public comment.

The motion passed unanimously.

b) Appeal # 03-11 / 1420 Haight Street

Presentation of the Summary of the Appeal by Nancy Curvino.

Presentation by Terry Lindahl.

Vice-President Stables inquired as to the widest dimension of the (clipped) segment.

President Baltimore said that since this is not a required elevator and it is being done voluntarily, they should encourage persons to provide access and they should not be penalized.

Commissioner Brown suggested the installation of a mirror to allow for any lack of turning ability.

Commissioner Chatillon inquired whether others could enter the elevator also.

Mr. Lindahl said the criteria used are based on toilet room maneuverability. With the segment clipped off it is not possible to say there never will be a problem.

Vice-President Stables made a motion to approve the Unreasonable Hardship with the condition that a rear view mirror be installed based on unforeseen physical constraints.

Vice President Stables	Aye
Commissioner Brown	Aye
Commissioner Chatillon	Aye
Commissioner Lim	Aye
President Baltimore	Aye

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Ms. Boyajian said that in a couple of meetings she would be prepared to tell the commissioners what the provisions of Proposition E are and how they would be affected.

5. COMMISSIONERS AND STAFFS QUESTIONS AND COMMENTS:

President Baltimore requested that in the future there be an inquiry as to the availability of complimentary parking on site visits.

Commissioner Chatillon inquired of the Ethics Commission videotape. President Baltimore indicated she would make arrangement after the meeting to give it to Commissioner Chatillon.

Commissioner Brown inquired whether the video training was different every year.

Ms. Boyajian indicated that she did not know if it was every fiscal or calendar year.

Vice-President Stables advised the commissioners that he has submitted his resignation to the commission. He is moving to New York City. He will be available until the 1st of March.

Mr. Ron Tom inquired if staff should prepare an announcement regarding the time elements (for appeals) for clarification and to schedule for the next meeting.

President Baltimore said that it should be a calendared item in order to give time to prepare it.

There was a general discussion of the time limits on prior appeals and the topics to be covered when the item is calendared for discussion before the commission.

6. PUBLIC COMMENT:

None.

7. ADJOURNMENT:

The meeting adjourned at 2:40 PM

Rafael Torres-Gil
Senior Building Inspector
Department of Building Inspection
Secretary to the Access Appeals Commission